

# Appendix F.1 | Project Overview

July - August 2022

## Kick-Off and Project Management Plan

- Finalize contracts with State of Indiana and subcontractors
- Convene kick-off meeting
- Identify goals and priorities for the process
- Develop and finalize project management plan in coordination with State

Sept. - Oct. 2022

## Stakeholder Engagement and Assessment Plan

- Conduct stakeholder interviews to inform assessment approach
- Refine key standards, measures and benchmarks for data collection
- Finalize assessment and methodology in partnership with the State and key stakeholders
- Submit to State for approval

Nov. 2022 - Feb. 2023

## Conduct Assessments

- Collect data from 24 CMHCs regarding pre-defined fiscal and quality outcomes
- Conduct mixed methods “deep dive” at 3-5 CMHCs, to include chart reviews and qualitative interviews
- Review state data sources
- Conduct literature review to identify best practices

Feb. - March 2023

## Develop Assessment Reports

- Analyze collected data and compare to key measures and benchmarks
- Conduct additional key stakeholder interviews
- Write 24 confidential assessment reports (Section I)
- Write aggregated system-wide assessment report (Section II)
- Submit reports to State

April - June 2023

## Develop Recommendations Reports

- Conduct action planning sessions with 24 CMHCs
- Write 24 confidential recommendations reports (Section I)
- Write system recommendations report (Section II)
- Submit reports to State

May - June 2023

## Contract Language Recommendations

- Prepare recommendations for contract language to be included in all State contracts with CMHCs
- Submit recommendations to the State

strategy + heart

## Ongoing

- **Monthly collaborative Project Management meetings** with the State (via Zoom)
- **Quarterly in-person extended meetings** (to include key stakeholders such as the Indiana Council as appropriate)